



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Horningsham Teenage Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Relaunch of teenage Club		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To provide a skills day for the reopeing of the youth club and buy equipment to be used by the youth club. To also refurbish some of the equipment already present - give young people a chance to each have something to interact with when at the youth club. The equipment would be used espeacilly on a Friday night, everyone would have a timed slot so its fair and help prevent damage to any equipment. Launch Day Circus skills cake decoration etc £800.00 Pool table resurfaced £190.00 Pool Equipment etc £30.00 Board games £30.00 Games for Xbox & Wii £50.00		
In which community area does your project take place? (Please give name – see section 3)	Warminster Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 17.01.13	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	Horningsham Village Hall	
When will your project take place?	2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	a consultation on play provision has been actioned within the parish and highlighted by parishioners attending the meetings. The Youth Club has for many many years been successful in Horningsham, run by volunteers. The previous volunteers had to stand down due to ill health and working constraints. More than 30 children had attended from Horningsham, Maiden Bradley, Corsley, Chapmanslade and the Deverills. The Youth Center in Warminster is now able to supply two Youth workers which the Youth club has funding to cover (this will be invoiced monthly and three volunteers have come forward to help run the club.	
How many people will benefit from your project?	Parish and surrounding villages	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areboards) or priorities of your area board) Please provide a reference/page no.	WVCP Page 13 Support improved play and leisure facilities and activities in the villages page 17 coaching young peoples skills page 19 crime prevention	
Any other information about your project. (Limited to a 1000 characters) The Youth Club has funding for a two year period in its bank account. it is estimated that it will be £920.00 a year to run. The Youth Club holds only £2033.32 in its account . The Youth club will obtain funding from the Horningsham Village Fair this will help with topping up the running costs, the village fair is set up to assist the village groups, the youth club will be involved in the village fair and so are eligible for a funding share. A small subscription will be paid by the youth attending the club. The Youth Club will continue to source as much support for funding from the Charities Information Bureau as possible. The Parish Council are working on a project to supply an outdoor play area for the Village Hall that will be accessible for the Youth Club and provide a much needed outdoor space for the youth. The Village School will be supportive of the Youth Club.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="4"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
self funding

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The Youth Club will thrive and children of the villages will improve not only their social skills but their future development. A presentation from the Youth at a later date to the Warminster Area Board giving a brief over view of how the club benefits them and what they have learnt

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 5th	Month: July	Year: 2012
A - Total income:	£339.57	
B - Minus total expenditure:	£0.00	
Surplus/deficit for year: (A minus B)	£339.57	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£2033.32	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Launch Day skills prov	£700	Own fundraising/reserves		£
Pool table resurfaced	£190			£
Pool Equipment etc	£30	Parish/town council		£
Board games	£30			£
Games for Xbox & Wii	£50.00	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£1,000	Total Project Income		£0

Total project income B	£
Total project expenditure A	£1,000
Project shortfall A – B	£1,000
Grant sought from Wiltshire Council Area Board	£1,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12/02/2013

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)